

## Geiger Ready-Mix Job Description

**Job Title:** Ready-Mix Concrete Delivery Professional

### **SUMMARY**

Geiger Ready-Mix is looking for Delivery Professionals to deliver Ready-Mix concrete and other associated products to our customers in a safe and efficient manner, while ensuring that slump and mix is correct for the project. Delivery Professionals are the face of Geiger and must use customer service guidelines to build strong relationships with our customers and other employees. The right person for this role has a strong work ethic, cares deeply about their work, and is flexible enough to adapt to a changing schedule.

This position is based in the Kansas City Metro and surrounding areas. Geiger Ready-Mix has locations in Kansas City, KS, Leavenworth, KS, Lee's Summit, MO, Liberty, MO, and Olathe, KS.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

1. Operates and maintains equipment in a safe manner, adhering to state and federal laws and regulations.
2. Treats customers with patience and respect using Geiger Ready-Mix Customer Service Guidelines. Balances customer needs with safety and company guidelines.
3. Visually checks load for correct slump prior to every delivery. Consistently ensures that extra products and water are loaded on truck prior to delivery.
4. Strictly follows driver's route and schedule as dictated by dispatch. Stays in contact with dispatch, plant manager, and plant operator.
5. Completes required paperwork correctly and on time, including any events that happened with products and/or services.
6. Keeps equipment looking "Geiger Ready". Takes time to efficiently clean the inside and outside of truck and perform truck inspection daily – required by Department of Transportation (DOT) Guidelines.
7. Wears provided uniform at all times and maintains professional appearance.
8. Demonstrates flexibility and teamwork with scheduling and work assignments, including repairs and cleanup work around the plant.
9. Contributes to an environment of trust and teamwork.

**QUALIFICATIONS AND REQUIREMENTS:** The requirements listed below display the knowledge, skill and/or ability required for successful performance. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Must have a valid driver's license and must possess a valid Commercial Driver's License, Class B with air brake endorsement.

2. Maintains personal health to the level required to pass the Federal Department of Transportation drug screen and physical.
3. Maintains driving record in accordance with Federal and State Motor Carrier regulations.
4. Drives a standard transmission vehicle with the ability to reverse truck to discharge point over paved/unpaved terrain.
5. Maintains a respectful and professional attitude with customers and other employees in stressful situations.
6. Comprehends and converses in the English language.

**PHYSICAL DEMANDS:** The physical activities described here show those conducted during the workday. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

1. Constant sitting, handling materials and truck parts, and controlling machine with arm/hand and leg/foot.
2. Able to stand, walk, use hands and fingers to manipulate objects or controls, stoop, stretch, climb, balance, kneel, crouch, crawl, talk, and hear.
3. Lifting, carrying, and pushing or pulling 20-50 lbs.
4. Vision abilities (with correction) must include close, distance, peripheral, depth, and the ability to focus.
5. Work extended hours (12+) during peak production demand.

**WORK ENVIRONMENT:** The work environment is described here to show the typical environment as a Delivery Professional at Geiger Ready-Mix. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Regularly exposed to moving mechanical parts, vibration, toxic or caustic chemicals, and outside weather conditions.
2. Occasional exposure to wet and/or humid conditions, high, precarious places, fumes or airborne particles, extreme heat, and risk of electrical shock.
3. Exposure to noise in this work environment is moderate to loud.
4. Personal protective items including gloves, hard hats, dust masks, and eye and hearing protection are provided for employees who are responsible for the use of this protective equipment.